

APPLICANT LETTERHEAD

2340 Nowhere RD  
Nowhere, TN 20202

To whom it may concern:

The following lenders were contacted concerning borrowing the financial assistance to

\_\_\_\_\_.

We asked for a loan in the amount of \$\_\_\_\_\_. Their responses are

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

The undersigned certifies, to the best of their knowledge and belief, that:

1. The organization is unable to finance the proposed project from its own resources or through commercial credit at reasonable rates and terms for the following reasons:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

2. No outstanding judgment has been obtained and recorded by the United States of America in Federal Court (other than in the United States Tax Court).

\_\_\_\_\_  
Name of Organization

\_\_\_\_\_  
Name of Authorized Official

\_\_\_\_\_  
Signature Date

**DRAFT**

November \_\_, 20XX

John Doe  
Nobody Chamber of Commerce, TN  
123 Somewhere Street  
Anywhere, Tennessee 37000

**Re: Nobody Chamber of Commerce – Bus Purchase Project**

Dear Mr. Doe:

\_\_\_\_ Bank has reviewed the opportunity of partnering with the Nobody Chamber of Commerce to provide financing associated with the purchase of a new bus. After preliminary analysis of the proposed project, the current credit and interest rate environment as well as the size of the loan request, a typical rate and term for a commercial credit of this type would be \_\_\_\_% and have a maximum term of \_\_\_\_ years.

We thank you for considering \_\_\_\_ Bank as a lending partner. If we can participate on this project or future projects, please contact our local office.

Sincerely,

Bill Smith  
Bank of Nowhere, TN